



NADUR LOCAL COUNCIL

**ADMINISTRATIVE
REPORT
2017**



Table of Contents

1. MAYOR’S REMARKS.....	3
2. COUNCILLORS’ & AMBASSADOR FOR YOUTHS REMARKS .Error! Bookmark not defined.	
3. ORGANISATIONAL STRUCTURE	5
4. PARTICIPATION	6
5. FINANCIAL REVIEW	7
6. INCOME AND EXPENDITURE VARIATIONS	8
4.1 Consolidated Income and Expenditure Variations Schedule	8
6.2 Detailed Income Variations Schedule	9
6.3 Detailed Expenditure Variations Schedule	10
7. BANK RECONCILIATION STATEMENT	11



1. MAYOR'S REMARKS

The year started with a big focus on the Carnival preparations, for the organised Carnival and Spontaneous held in February. Hence, a lot of re-thinking had to be done on the way the organised and spontaneous Carnival will be run. A new sound system was created in order to improve safety pre cautions. All floats that entered were without sound and the sound was monitored from Nadur LC Council. Although at first this seemed difficult for many to accept, at the end it ended a huge success.

The Wirja Agrarja was held once again and the children's activity. Other activities were held with the council's collaboration during Imnarja 2017 such as the horse race, the traditional dinner, an activity for youths and the Annual concert by the Mnarja Philharmonic Society. The Council's collaboration was also significant in the Easter, Good Friday events, San Blas Feast, Xandriku Feast, Christmas Concert, The Living Nativity, Crib competition and much more!

The Council also organised in collaboration with Delicata Winemakers the Wine Festival, and the change in dates proved to be successful. Also the council insisted on further assistance from Delicata and again this showed the family's willingness to have this Wine Festival a successful story. For the first time as well, the Council came up with a new event for Christmas time, this time based around a Santa's House. Thanks to the work of a number of youths, a Santa's Village was created in the square, both as an attraction but also to serve for photos with Santa during the event, which included as well a lot of entertainment. This was also a big success.

During 2017 a new group of Clean up Nadur was formed, clean ups were organized during this year by volunteers. Halloween was a great success this year and families were consulted on what ideas should take place before this event. We organized again for the 3rd year the Nadur 8k that was on a large scale and we had also participants from our town twinning of Cicciano during the race. During December the Santa's House was organized once again.

During this year the Council continued to focus more on the financial situation. The deficit continued to fall.

In 2017, amongst the number of initiatives taken by the council, especially to continue the restructuring of the administration and operations of the same council, one can mention the following:

- Active Town Twinings with Baveno and Cicciano with several exchanges and visits. During Imnarja 2017 The Mayor of Baveno and Cicciano came for a visit together with a delegation. During November 2017 a group from Nadur also visited Cicciano and the town twinning was again re-activated.
- An application of Rural Roads – M4.3 was applied for resurfacing of area ta' Xurdin, Wied Bingemma and Inzul il-Francizi.



- The new appointment of a clerk and a new CWS clerk helping inside the office.
- Continuation of work by the sub-group for Charter 2018.
- Awarded Mnarja Philharmonic Society with Gieh in-Nadur.
- Several outings for the community.
- Several courses along the year.
- Contractual obligations.

Notwithstanding all the challenges, the Mayor has been trying to allow all local councillors to continue to work together, be active, be informed all the time, and take unanimous decisions as much as possible.

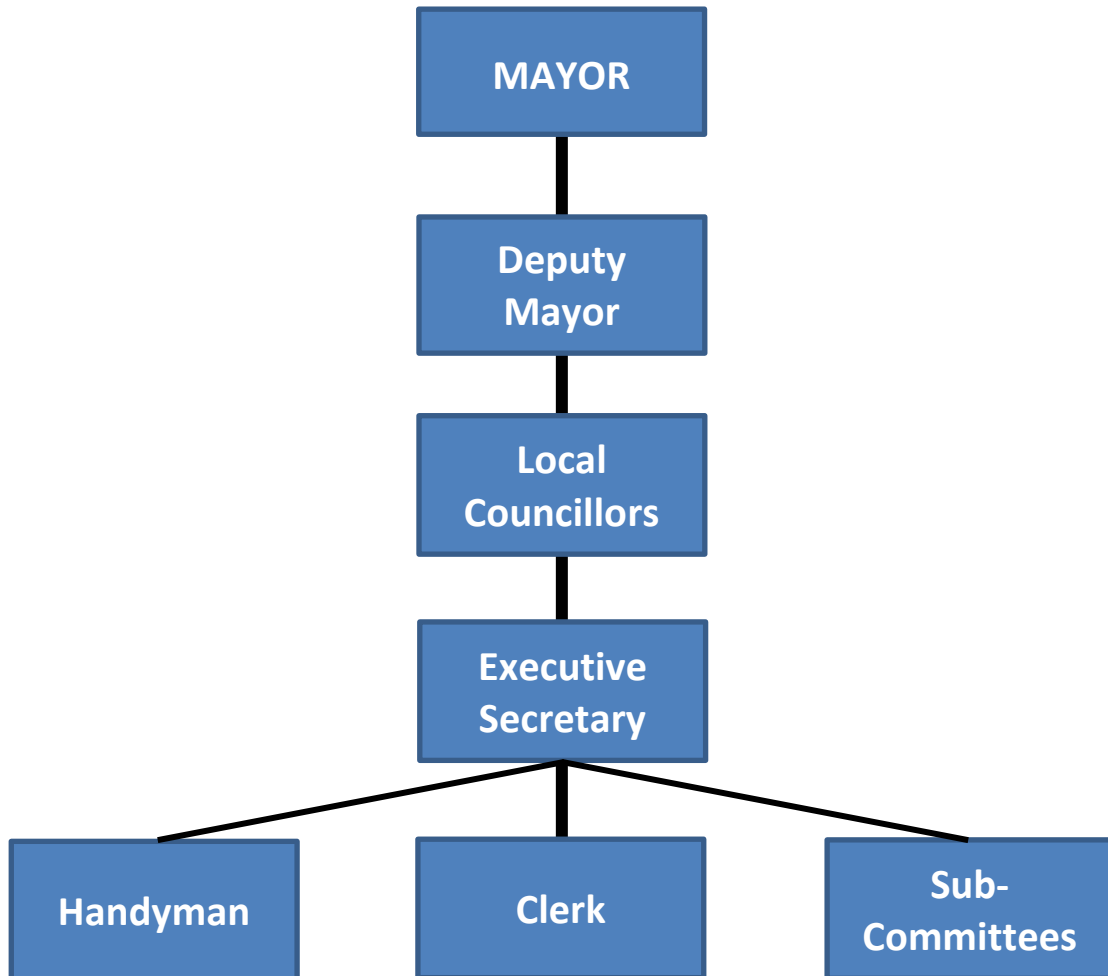
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Edward Said
Mayor



2. ORGANISATIONAL STRUCTURE

The Nadur Local Council was structured in this manner:





3. PARTICIPATION

01-01-2017 to 31/12/2017		
Role	Name	Council Meetings Attendance
MAYOR	Edward Said	100%
DEPUTY MAYOR	Eucharist Camilleri	78.57%
COUNCILLOR	Dr. Rita Mifsud	92.86%
COUNCILLOR	Dr. Josianne Cutajar	64.29%
COUNCILLOR	Michael Camilleri	85.72%
EXECUTIVE SECRETARY	Sue-Ellen Bugeja	100%
AMBASSADOR FOR YOUTHS	Brittany Attard Luke Galea	(Attended last meeting in Jan 2018) 61.53%



4. FINANCIAL REVIEW

During financial year 2017, the Nadur Local Council received a total of €452,946 from the Central Government in terms of annual allocation. The Council also managed to raise and collect an additional €124,526 from other sources. Hence, the total income for year 2017 amounted to €577,472. It is important to note that included in income there is a proportionate amount of funds, which were received over the years from co-financing and EU funds for the implementation of specific capital projects, and which were transferred to profit and loss account to match the depreciation charge of these capital projects.

The financial records of the Local Council show €139,821 as depreciation costs for the year 2017 (Year 2016 - €152,507), which depreciation cost allocates the value of fixed assets held by the Local Council to profit and loss account over the estimated life span of the assets in question. The expenditure for 2017 excluding depreciation cost was approximately 1.5% less than that budgeted for 2016 and in line with the actual expenditure incurred in year 2016.

In aggregate, when looking at the surplus before depreciation allowance in 4.1 below, it can be noted that the Nadur Local Council ended up with a net increase in surplus of Euro 37,699 when compared to year 2016. Such financial improvement was achieved due to:

- (i) Greater awareness of the recurring expenditure required for the efficient operation of the Local Council;
- (ii) Several cost-cutting exercises whereby items and/or activities not contributing sufficient value added were either totally eliminated or revised; and
- (iii) The adoption of a policy by the Local Council not to undertake capital expenditure unless the necessary finance for such expenditure has been secured from alternative sources.

It is important to note that in the last quarter of 2017, the Local Council received Euro 60,000 as income from the Capital Projects Fund. This cash inflow also featured in the Local Council's bank account as at year end. Such funds will be subsequently incorporated in the budget for 2018 and expensed according to how the Local Council deems fit after accurately considering and examining the priorities and necessities of the Nadur community.

Thus, also in 2017 as already resulted in year 2016, in view of the improvement in its financial situation, the Nadur Local Council managed to continue to address its deficit position and in this way becoming more efficient, effective and sustainable.



5. INCOME AND EXPENDITURE VARIATIONS

4.1 Consolidated Income and Expenditure Variations Schedule

DESCRIPTION	2017 ACTUAL Euro	2017 BUDGET Euro	2016 ACTUAL Euro	2017 BUDGET VAR Euro	2017-2016 ACTUAL VAR Euro
Income					
Government	533,135	542,442	514,484	(9,307)	18,651
Other Income	44,306	29,761	25,567	14,545	18,739
Investment	31	36	36	(5)	(5)
TOTAL	577,472	572,239	540,087	5,233	37,385
Expenditure					
Personal Emoluments	80,190	82,677	83,067	(2,487)	(2,877)
Operations & Maintenance	209,013	225,061	205,447	(16,048)	3,566
Administration & Finance	117,606	105,132	118,609	12,474	(1,003)
TOTAL	406,809	412,870	407,123	(6,061)	(314)
Surplus) Before Depreciation Allowance	170,663	159,369	132,964	11,294	37,699
Depreciation	139,821		152,507	139,821	(12,686)
Capital Expenditure	53,725		8,154	53,725	45,571



5.2 Detailed Income Variations Schedule

DESCRIPTION	2017 ACTUAL Euro	2017 BUDGET Euro	2016 ACTUAL Euro	2017 BUDGET VAR Euro	2017-2016 ACTUAL VAR Euro
Income					
<i>Government:</i>					
Government Annual Allocation	452,946	452,946	434,414	-	18,532
Other Government Income	80,189	89,496	80,070	(9,307)	119
	533,135	542,442	514,484	(9,307)	18,651
<i>General Income:</i>					
Community Services	2,787	1,838	1,819	949	968
Contravention of bye-laws	5,243	18,012	1,739	(12,769)	3,504
Contributions and donations	34,699	8,918	20,016	25,781	14,683
General	1,577	993	1,993	584	(416)
	44,306	29,761	25,567	14,545	18,739
<i>Investment:</i>					
Bank interest	31	36	36	(5)	(5)
	31	36	36	(5)	(5)
TOTAL	577,472	572,239	540,087	5,233	37,385



5.3 Detailed Expenditure Variations Schedule

DESCRIPTION	2017 ACTUAL Euro	2017 BUDGET Euro	2016 ACTUAL Euro	2017 BUDGET VAR Euro	2017-2016 ACTUAL VAR Euro
Expenditure					
<i>Personal Emoluments:</i>					
Mayor & Councillors Allowance	13,745	13,644	13,829	101	(84)
Employees' Salaries	61,350	63,548	64,373	(2,198)	(3,023)
Social Security Contributions	5,095	5,485	4,865	(390)	230
	80,190	82,677	83,067	(2,487)	(2,877)
<i>Operations and maintenance:</i>					
Repair & Upkeep	28,453	21,471	17,932	6,982	10,521
Contractual services	180,560	203,590	187,515	(23,030)	(6,955)
	209,013	225,061	205,447	(16,048)	3,566
<i>Administration & Finance:</i>					
Utilities	8,525	15,541	15,738	(7,016)	(7,213)
Materials and supplies	6,625	6,501	6,437	124	188
Rent	2,530	2,543	2,547	(13)	(17)
International memberships	1,567	1,817	2,319	(250)	(752)
Office services	7,608	8,685	8,759	(1,077)	(1,151)
Transport	6,814	4,546	4,571	2,268	2,243
Travel	5,324	7,517	7,443	(2,193)	(2,119)
Information services	7,214	8,466	8,248	(1,252)	(1,034)
Professional services	34,755	19,424	31,404	15,331	3,351
Community and hospitality	34,500	30,092	28,329	4,408	6,171
Finance Costs	2,144		2,814	2,144	(670)
	117,606	105,132	118,609	12,474	(1,003)
TOTAL	406,809	412,870	407,123	(6,061)	(314)



6. BANK RECONCILIATION STATEMENT

	BOV A/c – Measure 313	BOV A/c – Measure 413	BOV Savings A/c	APS Savings A/c
Balance as per Bank Statement as at 31/12/2017	517.62	4.88	102,147.99	307.78
Adjustments	0.00	0.00	0.00	0.00
Bank Book Balance as per Financial Records as at 31/12/2017	517.62	4.88	102,147.99	307.78

	BOV Current A/c
Balance as per Bank Statement as at 31/12/2017	583.95
Unpresented Cheques as at 31/12/2017	(27,221.96)
Bank Book Balance as per Financial Records as at 31/12/2017	(26,638.01)

	APS Loan A/c
Balance as per Bank Statement as at 31/12/2017	(44,382.14)
Adjustments	0.00
Bank Book Balance as per Financial Records as at 31/12/2017	(44,382.14)